

LICENSING COMMITTEE

Proposed Licensing Work Plan 2024

16 March 2024

Report of Licensing Manager

PURPOSE OF REPORT

To seek members approval (with or without modification) of the proposed Licensing work plan for 2024.

The report is public

RECOMMENDATIONS

- (1) That the attached draft Licensing work plan for 2024 be approved by the Committee with or without modification.

1.0 Introduction

- 1.1 The proposed work plan attached at **Appendix 1** provides an overview of planned project work for the year 2024. The work plan does not deal with the day-to-day routine activities of the team which would have to take priority over planned reviews and developments.
- 1.2 The work plan contains project work, service and policy reviews that have been identified over the last few years as areas that will need scrutiny and review. The committee may already be familiar with a substantial number of the elements identified in the work plan as matters previously raised by or discussed by this committee or require annual consideration.
- 1.3 The committee may wish to add to, remove or otherwise modify the workplan.

2.0 Proposal Details

- 2.1 The proposals detail planned project type work in relation to Licensing Act activities, taxi licensing and street trading. Additional projects may be required dependent upon any changes to national guidance, legislation, case law or other relevant considerations.

3.0 Details of Consultation

- 3.1 There is no plans to undertake any formal consultation regarding the proposed work

plan, other than to seek committees' approval with or without amendment to the draft work plan outlined at **Appendix 1**.

4.0 Officer Preferred Option

4.1 For committee to agree the attached work plan noting the indicated priorities given for each of the items it contains.

5.0 Conclusion

5.1 The work plan as proposed contains key reviews and developments that the Licensing Manager considers to be key priorities and deliverable within the timeframe set.

CONCLUSION OF IMPACT ASSESSMENT (including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing):
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The work plan identifies a number of policy reviews which will be subject to impact assessments as appropriate.

LEGAL IMPLICATIONS

Each policy review will be conducted within the appropriate legal framework and compliance with best practice guidance where appropriate.

FINANCIAL IMPLICATIONS

Any financial implications arising from individual elements of the work plan will be detailed in the specific reports.
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OTHER RESOURCE IMPLICATIONS, such as Human Resources, Information Services, Property, Open Spaces
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SECTION 151 OFFICER'S COMMENTS

MONITORING OFFICER'S COMMENTS

BACKGROUND PAPERS	Contact Officer: Jennifer Curtis
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None	Telephone: 01524 582732
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